



Whova Attendee User Guide

Sign in to Whova



On web portal



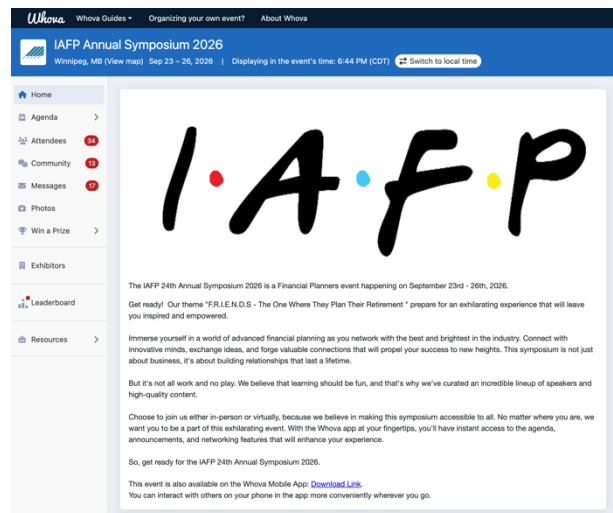
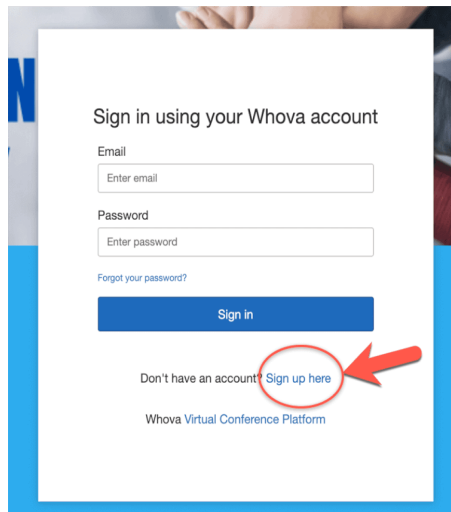
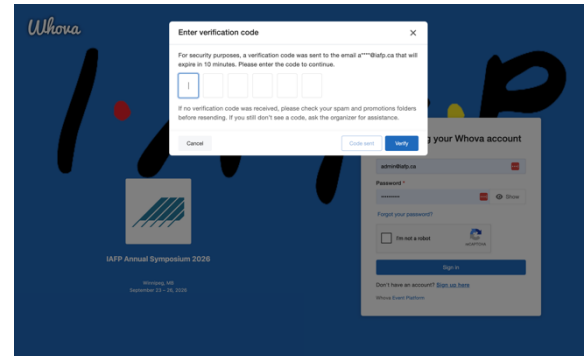
We suggest that you use Chrome browser for the web portal. Some streaming software may have compatibility issues with other browsers.

1. Enter the following URL into your web browser to open the page.
https://whova.com/portal/webapp/wTI8PD455VkOEdeVbKXO/sign_in/
2. Click “Sign up here” if you don’t have an account yet, and fill in your email and password.



Please make sure to use the email you used when registering for the event. Otherwise, it won’t allow you to join the event.

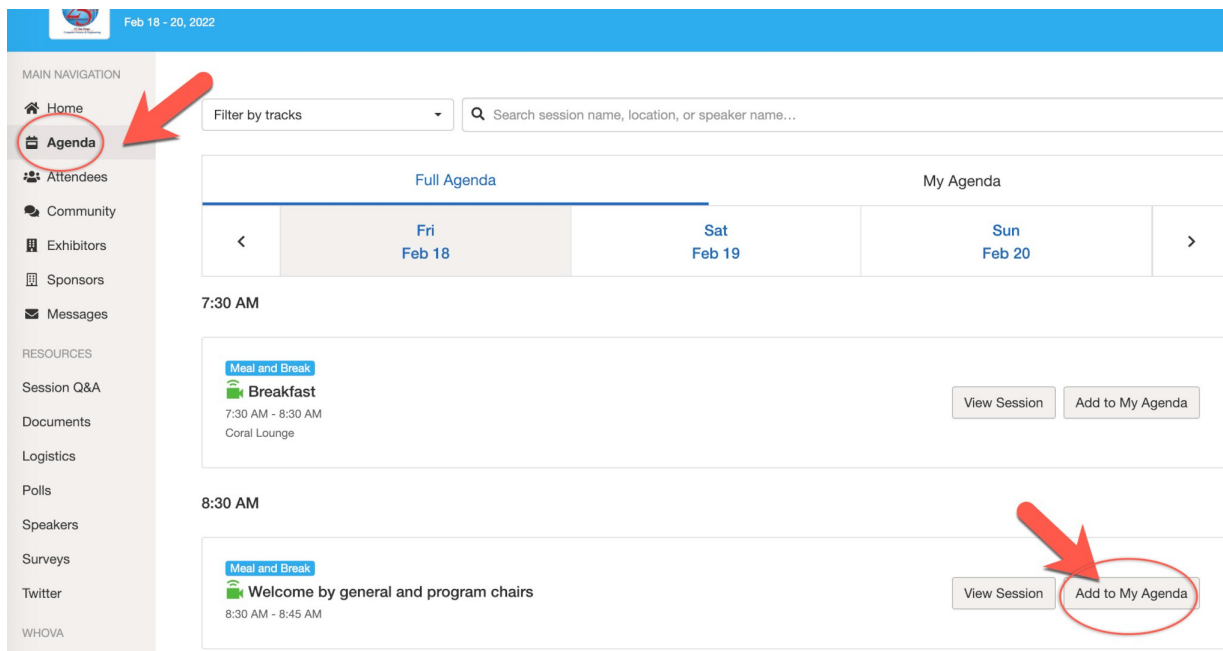
3. If you are asked for a verification code, go to your email and look for a message from Whova Team containing your verification code.
4. The app will automatically take you to the event main page.



View the agenda and plan your schedule

On web portal

1. Find the Agenda tab on the side of the screen. You should see a list of sessions for that day.
2. You can move through different days by selecting the date you want to view on the calendar at the top of the agenda
3. Browse or search for sessions on the top bar.
4. Once you find the session you want to access, tap on it.
5. If the session is live, it will begin playing immediately upon entering. Otherwise, a message will indicate the scheduled start time.
6. If the session hasn't occurred yet, you can click Add to My Agenda to put the session on your own personal agenda.



Feb 18 - 20, 2022

MAIN NAVIGATION

- Home
- Agenda**
- Attendees
- Community
- Exhibitors
- Sponsors
- Messages

RESOURCES

- Session Q&A
- Documents
- Logistics
- Polls
- Speakers
- Surveys
- Twitter
- WHOVA

Filter by tracks

Search session name, location, or speaker name...

Full Agenda

My Agenda

< Fri Feb 18 Sat Feb 19 Sun Feb 20 >

7:30 AM

Meal and Breakfast

7:30 AM - 8:30 AM

Coral Lounge

View Session Add to My Agenda

8:30 AM

Welcome by general and program chairs

8:30 AM - 8:45 AM

View Session Add to My Agenda

Access live streams and session videos

You can watch videos and livestreams directly through the agenda item. Once you've accessed the agenda item, click on one of the options beneath Virtual Access: either Live Stream or Recorded video.

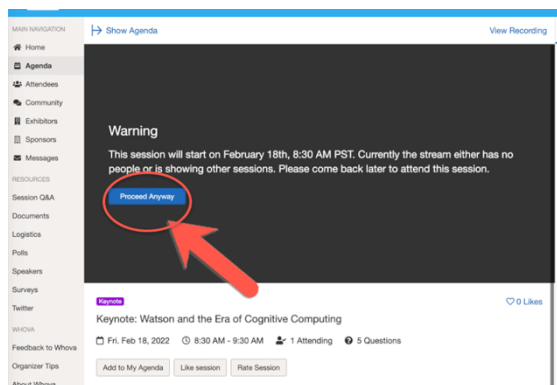


On web portal



We suggest you use the Chrome browser to join the session streaming. Some streaming software may have compatibility issues with other browsers.

1. From the agenda list, click the session you want to watch the stream or video. There is a green camera icon for the sessions with streaming or video.
2. If the streaming screen directly shows up, click "Proceed" to start watching the stream. Otherwise click "View livestream" button to open a separate streaming page to watch.



Use session Q&A

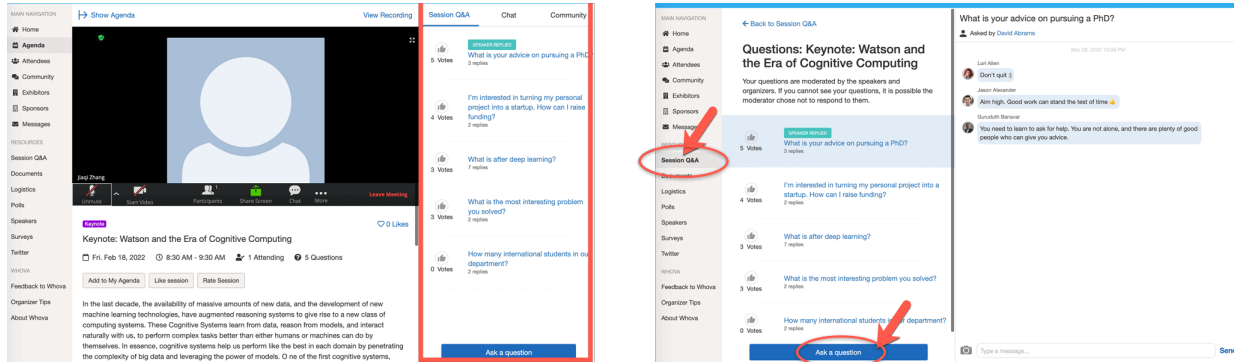


On web portal

1. Option 1: You can access four tabs on the right-hand side of the virtual session: Session Q&A, Polls, Chat, and Community. You can submit questions for the presenter through Session Q&A, answer questions for CE Credits through Polls,

participate in ongoing discussions with the other attendees viewing the session through Chat, and browse the Community Board function through Community

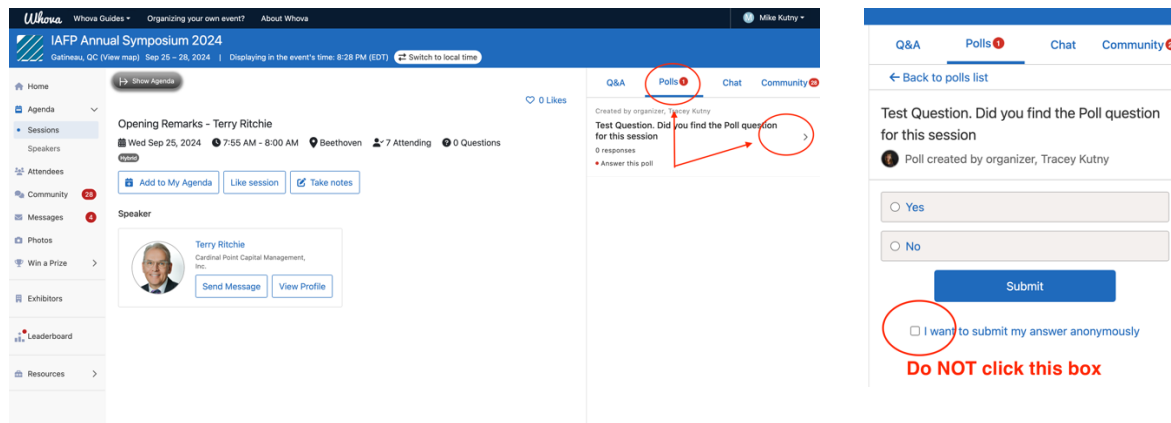
- Option 2: You can use this function through the “Session Q&A” tab on the left hand sidebar underneath Resources.



Answer Poll Questions for CE Credits

On web portal

- While in a session, click the Poll tab on the right side of the screen.
- Click on each question to answer the questions.
- Once you submit your answer, you can't change it.



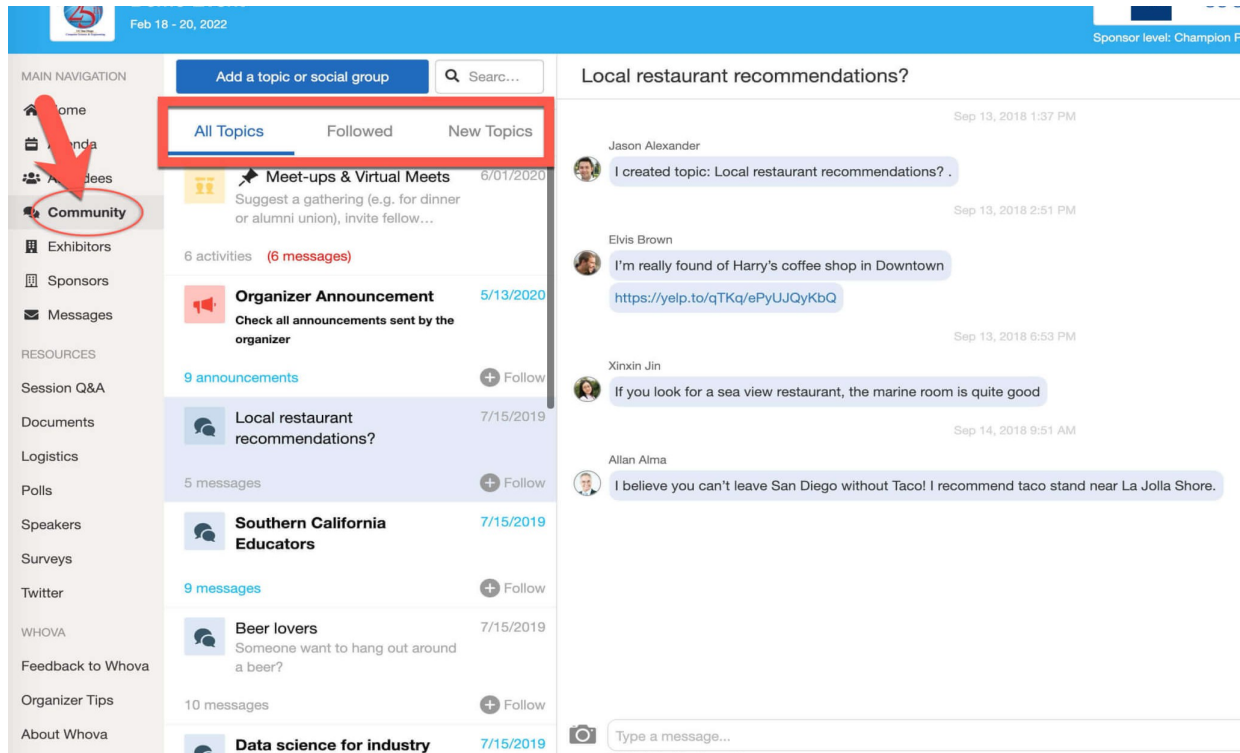
Do NOT click the box that reads, “I want to submit my answer anonymously”. Only the organizers can see your answers and if they are submitted anonymously, we will not be able to verify your CE Credits.



Join discussions on the community board

On web portal

1. Click the Community tab on the side menu to the left of the screen
2. Create a new conversation topic, or use existing topics like “Meet-ups.”



The screenshot displays the Whova web portal's community board. On the left, a sidebar lists navigation options: Home, Agenda, Attendees, Community (highlighted with a red circle and arrow), Exhibitors, Sponsors, Messages, and a Resources section including Session Q&A, Documents, Logistics, Polls, Speakers, Surveys, Twitter, WHOVA, Feedback to Whova, Organizer Tips, and About Whova. The main content area features a header with 'Feb 18 - 20, 2022' and a 'Sponsor level: Champion F' badge. Below the header, there's a 'MAIN NAVIGATION' bar with 'Add a topic or social group' and a search bar. The 'All Topics' tab is selected, showing a list of topics: 'Meet-ups & Virtual Meets' (6/01/2020), 'Organizer Announcement' (5/13/2020), 'Local restaurant recommendations?' (7/15/2019), 'Southern California Educators' (7/15/2019), 'Beer lovers' (7/15/2019), and 'Data science for industry' (7/15/2019). The 'Local restaurant recommendations?' topic is selected, showing a detailed view with messages from Jason Alexander, Elvis Brown, Xinxin Jin, and Allan Alma. The messages include a link to a Yelp page and a recommendation for a taco stand near La Jolla Shore.